

**MINUTES OF THE REGULAR MEETING  
OF THE HONORABLE TOWN COUNCIL  
OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA,  
HELD ON THURSDAY, DECEMBER 5, 2019  
IN THE TOWN COUNCIL CHAMBERS LOCATED AT  
325 W. WHITE MOUNTAIN BOULEVARD, LAKESIDE, AZ 85929**

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**A. Call to Order**

Mayor Irwin called the meeting to order at 6:00 p.m.

**➤ Roll Call**

The following Council Members were present:

Stephanie Irwin	Mayor
Jerry Smith	Vice Mayor
Kathy Dahnk	Council Member
Carla Bowen	Council Member
Jim Snitzer	Council Member
Mazie Hastings	Council Member
Lynn Krigbaum	Council Member

Also Present:

Keith Johnson	Town Manager
Kevin Rodolph	Finance Director
Jill Akins	Town Clerk
Matt Patterson	Public Works Director
Dan Barnes	Police Chief
Dustin Whipple	Roads Manager

➤ **Pledge of Allegiance and Invocation**

Mayor Irwin led the Pledge of Allegiance to the Flag.

Pastor Jim Stansberry delivered the Invocation.

**B. Call to the Public**

Mayor Irwin called for public comments.

Lynn Krigbaum invited the Mayor and Town Council to attend the Handel's Messiah concert that will be held on Sunday, December 15, 2019, at 7:00 p.m. at the LDS Downtown Chapel in Show Low and admission is free.

Vice Mayor reminded everyone that the Town Tree Lighting would be held on Friday, December 6, 2019 at Jack Barker Park beginning at 5:30 p.m. and concluding at 8:00 p.m.

Manager Johnson said that the VFW is asking for volunteers to place wreaths at the Lakeside Cemetery on December 14, 2019. He said a ceremony will be held at 11:00 a.m. and the Veterans Memorial in Lakeside on December 14, 2019 and then the wreaths will be distributed and placed at the Pinetop, Lakeside, Vernon and Fort Apache cemeteries.

**C. Consent Agenda**

Mayor Irwin announced consideration of the Consent Agenda and explained that all items listed would be acted upon by a single vote of the Council, unless a member of the Council asked that specific items be removed from the Consent Agenda, discussed and voted upon separately.

Vice Mayor Smith moved for passage of the Consent Agenda as presented. Council Member Dahnk seconded the motion and by show of hands the following vote was recorded:

**AYES**  
Mayor Irwin  
Vice Mayor Smith  
Council Member Dahnk  
Council Member Bowen

**ABSTAIN**

**NAYS**

Council Member Snitzer  
Council Member Hastings  
Council Member Krigbaum

Mayor Irwin then declared that all consent agenda items in these minutes were approved, passed and adopted with a 7-0 vote.

**C.1                    Approval of the Minutes of the Town Council  
                              Regular Meeting held on November 21, 2019**

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By a unanimous vote under the Consent Agenda, Town Council approved the minutes of the Town Council Regular meeting held on November 21, 2019.

**C.2    Approval of the Minutes of the Advertising and Promotion Committee  
                              Meeting held on November 20, 2019**

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By a unanimous vote under the Consent Agenda, Town Council approved the minutes of the Planning and Zoning Commission Meeting held on November 20, 2019.

**C.3    Approval of the Minutes of the Mayor’s Youth Advisory Committee  
                              held on October 17, 2019.**

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By a unanimous vote under the Consent Agenda, Town Council approved the minutes of the Mayor’s Youth Advisory Committee held on October 17, 2019.

**C.4    Consider approval of the Special Event Liquor License Application of  
                              the Rotary Club of the White Mountains for the Chili Cookoff event  
                              to be held on Saturday, February 8, 2020 at the White Mountain  
                              Nature Center, 537 S. Woodland Road, Lakeside, AZ 85929.**

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Jay Zucker, representing the White Mountain Rotary, explained that to raise funds for an annual scholarship we are asking for the approval of the Special Event Liquor License for the Annual Chili Cookoff to be held on February 8, 2020 at the White Mountain Nature Center. He plans on this being a successful fundraising opportunity for the scholarship fund.

By a unanimous vote under the Consent Agenda, Town Council approved the Special Event Liquor License Application.

**C.4 Approval of the Town Check Register for the period October 1 through 31, 2019.**

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By a unanimous vote under the Consent Agenda, Town Council approved the Town Check Register for the period October 1 through 31, 2019.

**D. Business Before the Council**

Mayor Irwin announced that Public Comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by Staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

**D.1 Presentation and Update from Northland Pioneer College.**

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Mark Vest, President of Northland Pioneer College, presented the Northland Pioneer College Capital Improvement Project for the White Mountain Campus in Show Low, AZ.

He said that he and his wife moved to Pinetop in 2000 and that he started working at Northland Pioneer College and in July 2018 he was named the eighth president of the college. He explained that over the next three years a major reconstruction project will be completed, relocating a number of programs that are currently off campus onto the Show Low campus and the building of a new General Education building. He said that the immediate issue is the General Learning Center is built half on fill soil and half on clay soil and said that the building is moving and moving at different rates. He explained that a permanent fix will have to be done and that means leaving the building for several months, tearing the building down to the stem walls and injecting concrete and foam under the property to stabilize the building. They also hope to grow and expand the Nursing program and the Science labs. He said they will be building a new General Education building on a vacant area on the campus. He explained that the wooded area on the east side of the property along 8<sup>th</sup> Avenue and Whipple will have a Skill Center built to hold the Welding and Automotive programs. He said this will be a phased project with the Skills Center being built first, the General Education building will be either in conjunction or slightly after the Skills Center and once those are done we will migrate everybody out of the Learning Center so that students are never without a home.

In response to Council Member Dahnk, Mr. Vest said that they take in thirty students a year in the nursing program located on the Show Low campus and said they want to expand the program.

In response to Mayor Irwin, Mr. Vest said that they will find out if the twenty-million-dollar reserve fund is enough to cover the renovations on the campus. He said the initial estimates have come in well below that amount.

**D.2 Consider Resolution No. 19-1533 for the acceptance of a potential land gift titled “Elk Ridge Estates Subdivision” from the Jerry and Gudrun Carmen Tokoph Family Trust.**

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Town Manager Johnson explained that work began on this project three years ago. He said that they met with Mr. Tokoph and discussed how this property could be developed as a recreation area and that could also blend together with the Woodland Lake Park Tract. Mr. Tokoph and his group discussed the idea of making this a gift to the Town. He said there is a schedule that they would like to follow, and the first step is giving them the green light that the Town Council is amenable to receiving the land. Then an appraisal will be completed and the property owner will make a gift decision, which has a window in time through June 30, 2020, then the Town Council will have the opportunity to accept the gift and by June 30, 2020, at the latest, that the gift will be completed. He said there would be some deed restrictions on the property since this is a gift and the IRS has some guidelines that need to be followed. He said the deed restrictions would include not selling the property within three years of the donation and leaving the property for recreation and community purposes.

Mr. Reid Butler said that he had a family emergency and could not attend the meeting in person and apologized for participating by phone. He explained that there is a good working relationship with Keith Johnson, Town staff, Mayor Irwin and former Council Member Norris Dodd and that they have been very helpful, supportive and easy to work with. He said they are looking forward to working through the final details with Mr. Johnson and staff and being in a position to make the gift as soon as we can get through those details.

Council Member Snitzer thanked Mr. Butler for the donation of the land.

Mayor Irwin said that the Town is looking forward to exploring various options in the future for outdoor recreation and activities for our residents and visitors.

Council Member Dahnk moved for passage of Resolution No. 19-1533, accepting the gift proposal of Elk Ridge Estates subdivision to the Town from the Jerry and Gudrun Carmen Tokoph Family Trust and authorize the Town Manager to execute any and all documents reasonably necessary for this gift acceptance. Vice Mayor Smith seconded the motion and by show of hands the following vote was recorded:

AYES

ABSTAIN

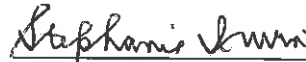
NAYS

- Mayor Irwin
- Vice Mayor Smith
- Council Member Dahnk
- Council Member Bowen
- Council Member Snitzer
- Council Member Hastings
- Council Member Krigbaum


Mayor Irwin then declared Resolution No. 19-1533 approved, passed and adopted with a 7-0 vote.

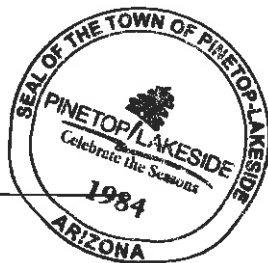
**E. Adjournment**

There being no further business at this time, the meeting was adjourned at approximately 6:30 p.m.

  
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 Stephanie Irwin  
 Mayor

ATTEST:

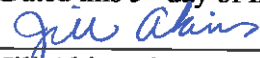
  
 \_\_\_\_\_  
 Jill Akins, CMC  
 Town Clerk



CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of Town of Pinetop-Lakeside, Arizona, held on the 5<sup>th</sup> day of December 2019. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 5<sup>th</sup> day of December 2019

  
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 Jill Akins, CMC  
 Town Clerk

